

PORTOLA HIGHLY GIFTED MAGNET
Magnet Parents Association
Board Meeting
Monday September 25, 2017, 6 pm
Portola Middle School library

MINUTES

PRESENT: Allison Ceppi, Uzma Nagra, Llyswen Franks, Crystal Kaza (via Skype), Ali Ghasemi, Steve Wagner, Mrs. Perry, Stephanie Fenig, David Ring

1. CALL TO ORDER/OPENING REMARKS

- At 6pm Board President Alison Ceppi called the meeting to order
- Allison Ceppi introduced and welcomed the board members.

2. APPROVAL OF THE AGENDA

Motion: to approve the agenda as circulated

Motion By: Allison Ceppi

Seconded By: , Llyswen Franks

Action: All present voted in favor of approval

3. APPROVAL OF THE LAST MEETING MINUTES

Motion: to approve the last meeting minutes

Motion By: Uzma Nagra

Seconded By: Ali Ghasemi,

Action: All present voted in favor of approval

4. ITEM # 1 DISCUSSED

- Treasurer Crystal Kaza presented budget report and fundraising update for the year 2017-18.
- According to Treasurer's report, up till today the breakdown of total fundraiser by grade level is:
- 6th grade-35%, 7th grade-13% and 8th grade-17%
- More fundraising opportunities were discussed like Laser Tag, bowling with the help of parent volunteers.

- Board also discussed that while arranging the fundraiser, cost effectiveness should be the priority. Stephanie mentioned that Laser Tag has increased their price therefore, this fundraiser may not be very successful in raising significant funds.

5. ITEM #2 DISCUSSED

- Board reviewed the update regarding the upcoming overnight field trips.
- 6th grade sign up for CIMI camp is 40 students.
- 7th grade sign up for AstroCamp is 61 students.
- 8th grade sign up for W.O.L.F camp is 62 students.
- Transportation for these trips will be via Coach.

6. ITEM #3 DISCUSSED

- Board was informed that Mrs. Shah scheduled a class for Sci-Fair help to the students.
- Sci-Fair help class will be every Monday after school.
- Mrs. Shah's Sci-Fair help class will be free for students.

7. ITEM# 4 DISCUSSED

- Board unanimously approved to switch the MPA's website to weebly for \$8/month.

8. ITEM#5 DISCUSSED

- Board also discussed the most effective way of communication to the magnet parents.
- It was decided that Llyswen will send the emails to the parents regarding urgent information but non-urgent information will be sent through Newsletter.

9. ITEM #6 DISCUSSED

- Board unanimously approved that MPA will pay for the supplemental resources (books like Wordly Wise, novels etc.). Parents should not be asked for money to buy these books, goggles etc.
- All HGM teachers' stipend was approved unanimously.

10. ITEM#7 DISCUSSED

- Board suggested that Steve Wagner will send the "Thank you" not to all donor families.
- **Adjournment**

Allison Ceppi adjourned the meeting at 7 pm.